

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org



911 ACOG GRANT PROGRAM

CONFERENCE/TRAINING TRAVEL REQUEST FORM

CONFERENCE: _____

DEPARTURE: _____ RETURN: _____
(DATE & TIME) (DATE & TIME)

CONFERENCE LOCATION: _____

PURPOSE OF TRIP:

MODE OF TRANSPORTATION: Airplane Car Train

ESTIMATED TOTAL COST OF TRIP:

AIRFARE

Flight + Luggage (2 bags) _____

HOTEL

MEALS

GROUND TRANSPORTATION

Rental Car, Taxi, Shuttle, Uber, Lyft, etc. _____

*** MILEAGE (ENTER MILES ONLY)**

Personal Car _____

Other

Tolls, Airport Parking, etc. _____

REGISTRATION

\$ TOTAL _____

NOTES: _____

ECC SUPERVISOR SIGNATURE

DATE

ECC DIRECTOR SIGNATURE

DATE

* Attach Google Maps if NOT using odometer readings.